



澳門貿易投資促進局
Instituto de Promoção do Comércio e do Investimento de Macau
Macao Trade and Investment Promotion Institute

Macao SAR Temporary Residency Application Form

REQ

Reference No.
(Internal Use)

Falsification of documents and making false statements are criminal offenses under the laws of Macao SAR.

Note: This form contains a total of 6 pages. Please write or type in BLOCK LETTERS and check the suitable boxes with "✓". (Please also refer to the Temporary Residency Application Guideline) and use the Supplementary Form if the space provided here is not enough)

Honorable Chief Executive

According to Administrative Regulation No. 3/2005, I hereby apply for the temporary residency in Macao SAR.

Type of Application:

New application (Individual Individual and accompanying family dependents*). Please fill in Form QT or IR according to the category of application and submit the form(s) together with this Temporary Residency Application Form (REQ).

Renewal (Individual Individual and accompanying family dependents* Family dependents*). Please fill in Form QT, IR or BI according to the category of application and submit the form(s) together with this Temporary Residency Application Form (REQ).

Application for extension to family dependent(s) upon the valid approval of temporary residency granted to the applicant*. Please fill in Form QT, IR or BI according to the category of application and submit the form together with this Temporary Residency Application Form (REQ).

* If application includes extension to family dependents, please specify the total number of family dependents 1 . Applicant is required sign and submit the form of Personal Data of Family dependent (AF).

Part 1 – Personal Particulars of Applicant

Full name in Chinese (if any)	何少芬				Affix here a recent colour photograph in plain white background 4.5cm x 3.5cm
Surname	Ho				
Given names	Sio Fan				
Other name (if any)	Ho Mei Fan				
Place of birth (country/region)	Singapore	Date of birth	1975/01/01 <small>(yyyy) / (mm) / (dd)</small>	Nationality	Singapore
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		Marital status <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> De facto marriage		
Name of father	Ho Tai Tong		Name of mother	Chao Siu Siu	
Travel document	<input checked="" type="checkbox"/> Passport <input type="checkbox"/> Identity Document (please specify) _____ <input type="checkbox"/> Other (please specify) _____		Issuing Country/Region	Singapore	
Number	S000000DE				2012/01/01 <small>(yyyy) / (mm) / (dd)</small>
Issuing authority	MINISTRY OF HOME AFFAIRS			Date of expiry	2022/01/03 <small>(yyyy) / (mm) / (dd)</small>
Current residential address	Rua da Barra, Edf. xx, 1 Andar B				

I hereby declare that all information given in this form is true, complete and accurate, and I understand that I will be responsible for relevant legal consequences if the information furnished here is untrue.

The applicant form must be signed in accordance with the signature style on the submitted travel document

Date: XX(dd)XX(mm)20XX(yyyy)

Applicant's signature: ↓ XXXXX

(Internal ref no. 1)

FOR INTERNAL USE

Through Online Document Submission System: Yes No

If previously submitted applications to IPIM: Yes No

Document Reference No : R

Previsous Application No: /



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Part 2 – Proposed employment in Macao SAR

Name of sector: <i>Sales of beauty, fitness and healthcare products</i>	FOR OFFICIAL USE ONLY:
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Part 3 – Reason / grounds for Proposed Stay in Macao SAR

I started purchasing real estate in Macao in 2016. My family and I have lived in Macao since 2009. My daughter has joined Macao's labour force and my son is studying in year 2 of secondary school. We enjoy Macao's living environment so much and hope to contribute to the development of the city.

Part 4 – Criminal Record

4.1 Have you ever been criminally convicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	FOR OFFICIAL USE ONLY:
4.2 Have you ever been anned from entering the Macao SAR: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part 5 – Contact Information

Full Name (please write in black letter)	<i>Ho Sio Fan</i>
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Macao postal address(The information entered in this column must be consistent with the Macao address proof submitted by yourself):

Rua da Barra, Edf. xx, 1 Andar B

Macao Telephone number	+853 <i>622222XX</i>	Overseas Telephone number	(Area Code: +)-N/A
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E-mail address: *sjsjaXXX@gmail.com*

Preferred language for notification: <input checked="" type="checkbox"/> Chinese <input type="checkbox"/> Portuguese <input checked="" type="checkbox"/> If necessary, English translation based on Chinese original text is available	<input type="checkbox"/> I wish to receive SMS text notification via Macao mobile phone number provided above.
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Contact person at Macao(Not being the applicant himself/herself):	<i>Kou I</i>	Relationship with contact person at Macao:	<i>Mother and daughter</i>	number of the contact person at Macao:	+853 <i>658585XX</i>
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(This paragraph is only applicable to renewal application)

I would like to receive the result notification through the following means (single choice):

By post to my Macao postal address

I consent to IPIM sending me the notification letters via Macao Government Services Centre / Macao Government Services Centre in Islands (the letters must be collected within 30 days notification)

I hereby declare that all information given in this form is true, complete and accurate, and I understand that I will be responsible for relevant legal consequences if the information furnished here is untrue.

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Date: XX(dd)XX(mm)20XX(yyyy) Applicant's signature: ↓ XXXXX (Internal ref no. 1)



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Part 6 - Family Status

Please fill in the profession history of yourself and your family members (including spouse/de facto marriage spouse, applicant's parents, parents of spouse, child of applicant and spouse and spouse of applicant's child) over the past 10 years (For renew or extension applications, must fill in the profession history of the last 5 years). If the family member is following you to Macao or has already arrived Macao, please tick the corresponding box on the right. Supplementary sheet can be used if the space provided in this form is not enough.

Name	Name and Location of School /Employer	Position	Year (Start and End)	Current residing country/region (if the family member has passed away, please fill in the "passed away")	Will or has followed yourself to Macao	FOR OFFICIAL USE ONLY
(Applicant) <i>Ho Sio Fan</i>	<i>XX (China) Commercial Sales Co., Ltd. (AREA)</i>	<i>Sales executive</i>	<i>2014-2015</i>	<i>MACAO</i>	N / A	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible
	<i>XX Beauty Company (Macao) (AREA)</i>	<i>General Manager</i>	<i>2015-2019</i>			
(Spouse/ de facto marriage spouse) <i>Cheang Siu Mei</i>	<i>Guangdong xx Pharmaceutical Co., Ltd. (AREA)</i>	<i>Director of Sales</i>	<i>2009-2019</i>	<i>Singapore</i>	<input type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible
(Father) <i>Kou Tai Fai</i>	<i>National University of XX (AREA)</i>	<i>professor</i>	<i>2014-2015</i>	<i>Singapore</i>	<input type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible
	<i>N/A</i>	<i>Retired</i>	<i>2015-2019</i>			
(Mother) <i>Chan Sio</i>	<i>Sun Nursery of XXX (AREA)</i>	<i>Kids attendant</i>	<i>2014-2019</i>	<i>Singapore</i>	<input type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible

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Date: XX(dd)XX(mm)20XX(yyyy)

Applicant's signature: ↓ XXXXXX

(Internal ref no. 1)



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Please fill in the profession history of yourself and your family members (including spouse/de facto marriage spouse, applicant's parents, parents of spouse, child of applicant and spouse and spouse of applicant's child) over the past 10 years (For renew or extension applications, must fill in the profession history of the last 5 years). If the family member is following you to Macao or has already arrived Macao, please tick the corresponding box on the right. Supplementary sheet can be used if the space provided in this form is not enough.

Name	Name and Location of School /Employer	Position	Year (Start and End)	Current residing country/region (if the family member has passed away, please fill in the "passed away")	Will or has followed yourself to Macao	FOR OFFICIAL USE ONLY
(Father in law - Spouse/In de facto marriage) <i>Kou Chon</i>	<i>National Publishing House of XXX (AREA)</i>	<i>Editor</i>	<i>2014-2018</i>	<i>Guangzhou</i>	<input type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible
	<i>N/A</i>	<i>Retired</i>	<i>2019</i>			
(Mother in law - Spouse/In de facto marriage) <i>Chao Man</i>	<i>Garden Nursery of XXX (AREA)</i>	<i>Kids carer</i>	<i>2014-2018</i>	<i>Guangzhou</i>	<input type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible
	<i>N/A</i>	<i>Retired</i>	<i>2018-2019</i>			
(Child /Spouse's children) <i>Kou I</i>	<i>University of XX(AREA)</i>	<i>Student</i>	<i>2014-2017</i>	<i>MACAO</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible
	<i>DFS COTAI LIMITEDa(AREA)</i>	<i>Financial Manager</i>	<i>2018-2019</i>			
(Child /Spouse's children) <i>Kou Chon Man</i>	<i>XX Middle school(AREA)</i>	<i>Student</i>	<i>2014-2019</i>	<i>MACAO</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/> Eligible <input type="checkbox"/> Not eligible

I hereby declare that all information given in this form is true, complete and accurate, and I understand that I will be responsible for relevant legal consequences if the information furnished here is untrue.

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Date: XX(dd)XX(mm)20XX(yyyy)

Applicant's signature: XXXXX

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Part 7 - Declaration of Applicant/Interested Party consent and power of attorney

- (1) I hereby undertake to abide by Administrative Regulation no.3/2005 and other regulations from the date of application submission to the expiry date of my Macao SAR Temporary Residency.
- (2) I confirm that I have read and fully understood the "Macao SAR Temporary Residency Application Guidelines" which lays out all essential information needed for applying Macao SAR Temporary Residency before submitting this application for temporary resident to the Macao Trade and Investment Promotion Institute (hereinafter referred to as "IPIM"). I confirm that all information given in this application is true and I know that I will be responsible for relevant legal consequences if any information or documentation furnished for this application either wittingly or unwittingly is found to be untrue or false, and that I understand that falsification of documents and making false statement are **criminal offenses**.
- (3) I have completed the declaration of criminal record and I am aware of the legal consequences I will be facing if the declaration is found to be untrue.
- (4) I hereby agree to authorise IPIM on requesting any information from other government departments, authorities or organisations for the purpose of processing and handling my temporary residency application.
- (5) I understand that even though all application documents are ready, the authority has absolute power to make a decision on whether or not to approve my application.
- (6) I understand that even if the result shown IPIM's Online Assessment System for Temporary Residency Application is "basic eligibility criteria matched", the final decision depends on the documents and actual conditions at the time when the application is submitted. IPIM has the right to the final interpretation of the assessment results and the absolute power to make decision on the approval.
- (7) I understand that the duration of processing my application will be prolonged if there is/are any additional accompanying family dependent(s).
- (8) I am aware of the regulations set out in Article 11 of Administrative Regulation No.3/2005, which stipulates that in the event that there are reasonable evidence suggesting the interested party has made of false statement, falsification of document or is involved in any other irregular circumstances, no official result will be made regarding relevant application procedure, until relevant irregular circumstances are proved not existing or are rectified, without prejudice to other legal consequences.
- (9) I am aware of the regulations in Article 12 of Administrative Regulation No.3/2005, which stipulates that the authorised department can announce the termination of the procedure in the event the procedure is suspended for more than six months due to reason(s) attributed to the interested party(-ies).
- (10) I understand that I am obligated to maintain the same legal status of temporary residency during application procedure and after gaining the approval of the application, or otherwise the temporary residency might be cancelled or invalidated. If there are any changes or terminations of legal status, I must notify IPIM in written form within 30 days since the change or termination of legal status takes place, or otherwise the temporary residency might be cancelled or invalidated. Changes or terminations of legal status include: Elimination/change of identity status, e.g. divorce, change of de facto marriage or adoption of children. While the status changes of application include 1) renewal of employment contract for managerial personnel or professional technician with special qualification, change of position/employing company; 2) status change of major investment or category of major investment; 3) status change of proprietorship of real estate, increase of mortgage, change to fixed deposit amounting MOP 500,000 or changes of investment status of enterprise in which the applicant has invested no less than 51% of capital.
- (11) I understand that, according to Article 19 and Article 20 of Administrative Regulation no. 3/2005, after the approval of temporary residency, applicant has to apply for renewal within the first 60 days of the 90 days before the expiration of the temporary residency, and that failing to complete the renewal application within the specified period will result in the invalidation of temporary residency.
- (12) I am aware of Item (3) of Paragraph 2 under Article 43 of Law No 16/2021, which regulates that when a residency holder stops living in the Macao SAR as an ordinary resident, or no longer meets the requirements or prerequisites for having the residency, the Chief Executive shall issue dispatch to terminate/ revoke the relevant residency permit.
- (13) I understand that all documents submitted for this temporary residency application will not be returned.
- (14) I undertake to submit the copy(-ies) of my Macao Permanent Identity Cards and those of my accompanying family dependent(s) to IPIM once I/we have been issued the Macao Permanent Identity Card(s), I/we will submit a copy of each applicant to IPIM as soon as possible for record. Failing to fulfill this requirement will be disadvantageous to all and any applications I make to IPIM thereafter.
- (15) I hereby promise to maintain the crucial legal status during my residency application before my family dependent(s) has/have been granted temporary residency for less than 7 years even after I obtain a permanent Macao ID, or otherwise the temporary residency of my dependents might be cancelled or invalidated.

The applicant form must be signed in accordance with the signature style on the submitted travel document

Date: XX(dd)XX(mm)20XX(yyyy)

Applicant's signature: _____ XXXXXX

(Internal ref no. 1)

This following sections must be completed and signed by the interested party accompanying the applicant on this application

Signature of Interested Party

Note: If the interested party is under the age of 16, the signature must be made by his or her parent (viz. the Main Applicant of this temporary residency application) or guardian according to the signature sample on the signatory's ID.

Relationship between me and the Main Applicant: Spouse

The applicant form must be signed in accordance with the signature style on the submitted travel document

Date: XX(dd)XX(mm)20XX(yyyy)

Signature of Interested Party: _____ XXXXXX

(Internal ref no. 2)

Relationship between me and the Main Applicant: _____

Date: ___ dd/ ___ mm/ _____ yyyy

Signature of Interested Party: _____

(Internal ref no. 3)



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Macao SAR

Temporary Residency Application Form

Relationship between me and the Main Applicant: _____
Date: __ dd/ __ mm/ _____ yyyy Signature of Interested Party: _____ (Internal ref no. 4)

Relationship between me and the Main Applicant: _____
Date: __ dd/ __ mm/ _____ yyyy Signature of Interested Party: _____ (Internal ref no. 5)

Relationship between me and the Main Applicant: _____
Date: __ dd/ __ mm/ _____ yyyy Signature of Interested Party: _____ (Internal ref no. 6)

Relationship between me and the Main Applicant: _____
Date: __ dd/ __ mm/ _____ yyyy Signature of Interested Party: _____ (Internal ref no. 7)

Relationship between me and the Main Applicant: _____
Date: __ dd/ __ mm/ _____ yyyy Signature of Interested Party: _____ (Internal ref no. 8)

Note: The following sections are to be completed by IPIM staff

FOR INTERNAL USE

- (1)a. Applicant has submitted (new renewal family dependent extension) application as managerial personnel technical personnel with special qualification and Form "QT".
b. Applicant has submitted (new renewal family dependent extension) application based on major investment major investment plan and Form "IR".
c. Applicant has submitted (renewal family dependent extension) application based on purchase of real estate and Form "IR".
(2) Applicant (has has not) applied for family dependent extension and ___ copy (-ies) of Form "AF".

based on the (Internal ref no. 1 - Applicant) _____ ,
_____ issued by _____ , hereby sign to verify that
_____ is identical to the original. (Totally 5 pages) ,
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute' s staff (no. _____)

based on the (Internal ref no. 2 - Interested Party) _____
_____ issued by _____ , hereby sign
to verify that _____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute's staff (no. _____)

based on the (Internal ref no. 3 - Interested Party) _____ ,
_____ issued by _____ , hereby sign to verify that
_____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute' s staff (no. _____)

based on the (Internal ref no. 4 - Interested Party) _____
_____ issued by _____ , hereby sign
to verify that _____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute's staff (no. _____)

based on the (Internal ref no. 5 - Interested Party) _____ ,
_____ issued by _____ , hereby sign to verify that
_____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute' s staff (no. _____)

based on the (Internal ref no. 6 - Interested Party) _____
_____ issued by _____ , hereby sign
to verify that _____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute's staff (no. _____)

based on the (Internal ref no. 7 - Interested Party) _____ ,
_____ issued by _____ , hereby sign to verify that
_____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute' s staff (no. _____)

based on the (Internal ref no. 8 - Interested Party) _____
_____ issued by _____ , hereby sign
to verify that _____ is identical to the original.
Macao, _____ (dd)/ _____ (mm)/ _____ (yyyy), Macao Trade and Investment Promotion Institute's staff (no. _____)