

**Precautionary Measures when Tropical Cyclone Warning Signals are in force**  
**During MICE Activities Organised or Coordinated by**  
**Macao Trade and Investment Promotion Institute (IPIM) in Macao**

**Exhibition Venue Arrangements**

- A. When Macao Meteorological and Geophysical Bureau (hereinafter referred to as SMG) issues the No.8 storm signal or above at or before 8:30a.m., the venue will be temporarily closed.
- B. When SMG lowers or cancels the No.8 storm signal at or before 2:30p.m., staff from all service providers (including from the venue provider, security, main exhibition contractor, and electronic registration system provider, etc.) should report to work within one hour; the venue should reopen within two hours.
- C. When SMG lowers or cancels the No.8 storm signal after 2:30p.m., the venue will be closed for the day.

**Transportation Arrangements**

When SMG issues the No.8 storm signal, all shuttle buses to the trade fair/convention venue will be suspended, while the number/frequency of shuttle buses from the venue will be increased to help participants leave the venue.

On the other hand, when SMG lowers or cancels the No.8 storm signal, shuttle bus services to the venue will resume within two hours, and the number/frequency of buses will be increased according to the actual situation.

**Hotel Arrangements**

Hotel at the Exhibition Venue: when the No.8 storm signal is issued, the hotel will arrange a meeting room for participants to rest.

Appointed hotel: for participants who can prove that they are unable to arrive in Macao due to bad weather conditions by presenting relevant tickets, refund of corresponding room charges can be requested from official hotels.

### **Arrangements for Exhibitors/Delegation**

When SMG announces the estimated issuing of No.8 storm signal, the event organiser will release notifications via in-house broadcasting, official website, WeChat official account, social media, TDM broadcasting service, WeChat groups, etc. Additional shuttle buses departing from the venue will be arranged immediately in order to help participants leave the venue.

When SMG lowers or cancels the No.8 storm signal, the event organiser will release notifications via various means including in-venue broadcasting, official website, official WeChat account, social media, TDM broadcasting and WeChat groups. Shuttle bus services will resume within two hours, and the number/frequency of buses should be increased according to the actual situation.

The event's official website will provide urgent information such as emergency hotline and relevant websites, facilitating visitors/exhibitors/delegations' access to the latest information on tropical cyclone and transportation arrangements.

### **Forum/Conference/Seminar Arrangements**

The organiser will take the following measures when SMG issues the No.8 storm signal:

- When SMG issues the No.8 storm signal or above at or before 8:30a.m., the event venue will be temporarily closed;
- When SMG lowers or cancels the No.8 storm signal at or before 12:00p.m., staff from all service providers (including from the venue provider, security, main exhibition contractor, and electronic registration system provider, etc.) will report to work within one hour; the venue will reopen within two hours;
- When SMG lowers or cancels the No.8 storm signal after 12:00p.m., the venue will be closed for the day.

### **Customs Clearance for Exhibitions**

- When the No.8 storm signal or above is issued when exhibition booths construction materials or exhibits are going through customs clearance, the organiser will keep effective coordination with the Macao Customs, the Health Bureau, the Municipal Affairs Bureau and relevant government departments. When the No.8 storm signal is lowered or cancelled, customs clearance will be arranged for related construction and display materials on a priority basis, so that the exhibition can be held as scheduled.

### **Others**

- Precautionary measures when tropical cyclone warnings are issued before, during or after an event: when the No. 1 or No. 3 storm signal is issued, the organiser should conduct a comprehensive inspection and evaluation to ensure the safety of temporary outdoor structures and promotional materials; when SMG forecasts the issuance of a storm signal above No. 3, outdoor temporary structures will be dismantled if necessary in order to ensure the safety of pedestrians and road users. Safety will be the top priority.

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