

Attendant: _____

Verifier: _____

Required documents for temporary residency application

Category: Application for extension to family

dependents (based on Major Investment/ Major Investment Plan) Application no: _____/_____/_____A

Personal Data
Main applicant
<input type="checkbox"/> Temporary Residency Application – Personal Information Form (“REQ”) ⁽¹⁾
<input type="checkbox"/> Macao ID (<i>copy</i>)
<input type="checkbox"/> Travel Document (<i>Copy, with at least six months of validity</i>)
<input type="checkbox"/> Criminal Record Certificate (<i>original, issued by the Macao SAR Identification Department</i>)
Spouse or Common-law Spouse
<input type="checkbox"/> Family Dependents’ Personal Information Form (“AF”) ⁽¹⁾
<input type="checkbox"/> Travel Document (<i>Copy, with at least six months of validity</i>)
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Marriage document <ul style="list-style-type: none"> ● For people with marriage registered in Mainland China ⁽²⁾: Marriage certificate (<i>original, which specifies the main applicant’s name and the spouse’s name, date of birth, date and location of marriage, and shows a recent photo of the couple</i>); for second or more marriage, divorce documents are required. ● For people with marriage registered in another country/region: Marriage document (<i>copy</i>) </div> <div style="width: 10%; text-align: center; font-weight: bold; font-size: 1.2em;">Or</div> <div style="width: 45%;"> <input type="checkbox"/> Common-law marriage document <ol style="list-style-type: none"> 1. Declaration: Main applicant and his/her common-law spouse have been living together as a married couple for more than two years. It requires two witnesses aged 18 or above to testify the authenticity and to have forensic examination of handwriting for verification (<i>original, issued by IPIM, valid for one month of the declaration</i>). 2. Document stating the marital status of the main applicant and his/her spouse in their original nation/region (<i>original, with at least six months of validity</i>) </div> </div>
<input type="checkbox"/> Declaration of continuous marriage <i>(Original, issued by IPIM. Both main applicant and his/her spouse will make statement on this document. Valid for one month of declaration)</i>
<input type="checkbox"/> Criminal record certificate <ol style="list-style-type: none"> 1. Criminal record certificate acquired in the original nation/region (<i>original, with at least six months of validity</i>) 2. Criminal record certificate (<i>original, issued by the Macao SAR Identification Department within three months</i>)
Children
<input type="checkbox"/> Family Dependents’ Personal Information Form (“AF”) ⁽¹⁾
<input type="checkbox"/> Travel Document (<i>Copy, with at least six months of validity</i>)

<input type="checkbox"/> Proof of parent/child relationship <ul style="list-style-type: none"> ● For people born in Mainland China⁽²⁾: <ol style="list-style-type: none"> 1. Birth certificate (<i>original, which specifies the name of child, parents, birth place and date of birth</i>). 2. Certified copy of Household registration card of the main applicant and his/her family dependent. 3. Certified copy birth certificate by hospital. ● For people born in another country/region: Birth certificate (<i>copy</i>) 	Or	<input type="checkbox"/> Adoption document <ul style="list-style-type: none"> ● For people who adopt the child in Mainland China⁽²⁾: <ol style="list-style-type: none"> 1. Adoption certificate (<i>original</i>) 2. Certified copy of adoption registration 3. Certificate of continuous adoptive relationship (<i>original, issued by county-level department</i>) ● For people who adopt the child in another country/region: Full set of documents relevant to the adoption in the country where the adoption is made (<i>copy</i>)
<p>◆ For biological children of ex-spouse(s) or illegitimate children, divorce document(s) and child custody document issued by official department(s) are required (<i>copy</i>) (<i>e.g. court adjudication</i>).</p>		
<input type="checkbox"/> For extension to children over 16: <ol style="list-style-type: none"> 1. Criminal record certificate acquired in the original nation/region (<i>original, with at least six months of validity</i>) 2. Criminal record certificate (<i>original, issued by the Macao SAR Identification Department within three months</i>) 		
Application Ground		
<input type="checkbox"/> Application Ground Form (“BI”) ⁽¹⁾		
<input type="checkbox"/> Commercial Registration Certificate (<i>original, issued by the Commerce and Movable Property Registry within three months</i>)		
<input type="checkbox"/> Business Tax – New Registration Form (Form M/1) (<i>copy</i>)		
<input type="checkbox"/> Social security contribution records ⁽³⁾ (<i>copy</i>)		
<input type="checkbox"/> Document of right of use of business establishment (<i>copy, with at least six months of validity. E.g. lease contract, preliminary sales contract, property registration certificate</i>)		
<input type="checkbox"/> Photos of business establishment (<i>original</i>)		
<input type="checkbox"/> Operation licence (<i>copy, with at least six months of validity</i>)		
<input type="checkbox"/> Accreditation or award received by the investment project/plan (<i>copy</i>)		
For companies which have been operating for more than one year		
<input type="checkbox"/> Financial statement by Macao accredited auditor ⁽³⁾ (<i>original</i>)		
<input type="checkbox"/> Business Tax – Tax Demand Note (M/8) from the past ⁽³⁾ (<i>copy</i>)		
<input type="checkbox"/> Group A Income Declaration (M/1) from the past ⁽³⁾ (<i>copy</i>)		
<input type="checkbox"/> Salaries Tax – List of Employees / Part-timers (M3/M4) from the past ⁽³⁾ (<i>copy</i>)		
<input type="checkbox"/> Profits Tax – Taxable Income Assessment Notification (M/5) from the past ⁽³⁾ (<i>copy</i>)		
<input type="checkbox"/> Profits Tax Demand Note (M/6) from the past ⁽³⁾ (<i>copy</i>)		
<input type="checkbox"/> Proof of current operation		

(copy) (e.g. orders, signed or soon-to-be-signed commercial agreements, products' photos, catalogue)

Proof of relation to Macao and proof of address

- Anything addressed to the main applicant (copy, e.g. water, electricity and telecommunication bills, monthly bank statement)
- Proof of spouse's relation to Macao (copy, e.g. Macao employment certificate)
- School attendance certificate of children issued by a Macao school (if applicable)

Remarks:

- (1) Information on the application form should be consistent with that on the supporting documents. In an applicant is unable to provide supporting documents, he/she must submit a declaration to explain about it. Photos submitted should not be the same as the photos previously submitted.
- (2) Certificates and documents acquired in Mainland China should be issued by notary office in Mainland China within six months.
- (3) Applicants are required to submit updated documents about their business operation. For example, an applicant has submitted documents for 2015's business operation in his/her previous application; this applicant must submit documents related to business operation in 2016 and onwards.
- (4) Original documents must be presented for verification when submitting copies of the above listed documents.
- (5) Pursuant to Paragraph 2 under Article 9 of Administrative Regulation No 3/2005, regardless of application grounds, IPIM may reasonably request applicants to submit further documents which might facilitate the application assessment.