

Attendant: _____

Verifier: _____

Required documents for temporary residency application

Category: Renewal application (based on Major Investment/ Major Investment Plan)

Application no: _____/_____/____R

Personal Data	
Main applicant	
<input type="checkbox"/> Temporary Residency Application – Personal Information Form (“REQ”) ⁽¹⁾	
<input type="checkbox"/> Macao ID (copy)	
<input type="checkbox"/> Travel Document (copy, with at least six months of validity, not required if the main applicant is a Macao Permanent ID holder)	
<input type="checkbox"/> Criminal Record Certificate (original, issued by the Macao SAR Identification Department; not required if the main applicant is a Macao Permanent ID holder)	
Spouse or Common-law Spouse	
<input type="checkbox"/> Family Dependents’ Personal Information Form (“AF”) ⁽¹⁾	
<input type="checkbox"/> Macao ID (copy)	
<input type="checkbox"/> Travel Document (Copy, with at least six months of validity)	
<input type="checkbox"/> Marriage document ● For people with marriage registered in Mainland China ⁽²⁾: Marriage certificate (original, which specifies the main applicant’s name and the spouse’s name, date of birth, date and location of marriage, and shows a recent photo of the couple); for second or more marriage divorce documents are required.	<input type="checkbox"/> Common-law marriage document 1. Declaration: Main applicant and his/her common-law spouse have been living together as a married couple for more than two years. It requires two witnesses aged 18 or above to testify the authenticity and to have forensic examination of handwriting for verification (original, issued by IPIM, valid for one month of the declaration). 2. Document stating the marital status of the main applicant and his/her spouse in their original nation/region (original, with at least six months of validity).
<input type="checkbox"/> Declaration of continuous marriage (Original, issued by IPIM. Both main applicant and his/her spouse will make statement on this document. Valid for one month of declaration)	
<input type="checkbox"/> Criminal record certificate (original, issued by the Macao SAR Identification Department within three months)	
Children	
<input type="checkbox"/> Family Dependents’ Personal Information Form (“AF”) ⁽¹⁾	
<input type="checkbox"/> Macao ID (copy)	
<input type="checkbox"/> Travel Document (Copy, with at least six months of validity)	

<input type="checkbox"/> Proof of parent/child relationship (<i>not required if the following documents have been submitted previously</i>) <ul style="list-style-type: none"> ● For people born in Mainland China⁽²⁾: <ol style="list-style-type: none"> 1. Birth certificate (<i>original, which specifies the name of child, parents, birth place and date of birth</i>). 2. Certified copy of Household registration card of the main applicant and his/her family dependents. 3. Certified copy of birth certificate by hospital. 	<input type="checkbox"/> Adoption document <ul style="list-style-type: none"> ● For people who adopt the child in Mainland China⁽²⁾: <ol style="list-style-type: none"> 1. Adoption certificate (<i>original</i>) 2. Certified copy of adoption registration 3. Certificate of continuous adoptive relationship (<i>original, issued by county-level department</i>)
<ul style="list-style-type: none"> ● For people born in another country/region: Birth certificate (<i>copy</i>) ◆ For biological children of ex-spouse(s) or illegitimate children, divorce document(s) and child custody document issued by official department(s) are required (<i>copy</i>) (<i>e.g. court adjudication</i>). 	<ul style="list-style-type: none"> ● For people who adopt the child in another country/region: Full set of documents relevant to the adoption in the country where the adoption is made (<i>copy</i>)
<input type="checkbox"/> For extension to children over 16: <ol style="list-style-type: none"> 1. Criminal record certificate acquired in the original nation/region (<i>original, with at least six months of validity, applicable to children over 16 during the temporary residency</i>) 2. Criminal record certificate (<i>original, issued by the Macao SAR Identification Department within three months</i>) 	
Application Ground	
<input type="checkbox"/> Application Ground Form (“BI”) ⁽¹⁾	
<input type="checkbox"/> Commercial Registration Certificate (<i>original, issued by the Commerce and Movable Property Registry within three months</i>)	
<input type="checkbox"/> Business Tax – New Registration Form (Form M/1) (<i>copy</i>)	
<input type="checkbox"/> Social security contribution record ⁽³⁾ (<i>copy</i>)	
<input type="checkbox"/> Document of right of use of business establishment (<i>copy, with at least six months of validity.</i>) (<i>e.g. lease contract, preliminary sales contract, property registration certificate</i>)	
<input type="checkbox"/> Photos of business establishment (<i>original</i>)	
<input type="checkbox"/> Operation licence (<i>copy, with at least six months of validity</i>)	
<input type="checkbox"/> Accreditation or award received by the investment project/plan (<i>copy</i>)	
For companies which have been operating for more than one year	
<input type="checkbox"/> Financial statement by Macao accredited auditor ⁽³⁾ (<i>original</i>)	
<input type="checkbox"/> Business Tax – Tax Demand Note (M/8) from the past ⁽³⁾ (<i>copy</i>)	
<input type="checkbox"/> Group A Income Declaration (M/1) from the past ⁽³⁾ (<i>copy</i>)	

<input type="checkbox"/> Salaries Tax – List of Employees / Part-timers (M3/M4) from the past ⁽³⁾ (copy)
<input type="checkbox"/> Profits Tax – Taxable Income Assessment Notification (M/5) from the past ⁽³⁾ (copy)
<input type="checkbox"/> Profits Tax Demand Note (M/6) from the past ⁽³⁾ (copy)
<input type="checkbox"/> Proof of current operation (copy) (e.g. orders, signed or soon-to-be-signed commercial agreements, products' photos, catalogue)
Proof of relation to Macao and proof of address
<input type="checkbox"/> Anything addressed to the main applicant (copy, e.g. water, electricity and telecommunication bills, monthly bank statement)
<input type="checkbox"/> Proof of spouse's relation to Macao (copy, e.g. Macao employment certificate)
<input type="checkbox"/> School attendance certificate of children issued by a Macao school (if applicable)

Remarks:

- (1) Information on the application form should be consistent with that on the supporting documents. In an applicant is unable to provide supporting documents, he/she must submit a declaration to explain about it. Photos submitted should not be the same as the photos previously submitted.
- (2) Certificates and documents acquired in Mainland China should be issued by notary office in Mainland China within six months.
- (3) Applicants are required to submit updated documents about their business operation. For example, an applicant has submitted documents for 2015's business operation in his/her previous application; this applicant must submit documents related to business operation in 2016 and onwards.
- (4) Original documents must be presented for verification when submitting copies of the above listed documents.
- (5) Pursuant to Paragraph 2 under Article 9 of Administrative Regulation No 3/2005, regardless of application grounds, IPIM may reasonably request applicants to submit further documents which might facilitate the application assessment.