Attendant: _____

Verifier: _____

Required documents for temporary residency application

Category: Application for extension to family dependents (for management and technical personnel with special qualification)

Application no: _____/_____/____A

Personal Data
Main applicant
☐ Temporary Residency Application – Personal Information Form ("REQ") (1)
☐ Macao ID *(copy)*
☐ Travel Document *(Copy, with at least six months of validity)*
☐ Criminal Record Certificate *(original, issued by the Macao SAR Identification Department)*
Spouse or Common-law Spouse
☐ Family Dependents' Personal Information Form ("AF") (1)
☐ Travel Document *(Copy, with at least six months of validity)*
☐ Marriage document ● **For people with marriage registered in Mainland China (2):** Marriage certificate *(original, which specifies the main applicant's name and the spouse's name, date of birth, date and location of marriage, and shows a recent photo of the couple)*; for non-first marriage, divorce document is required. ● **For people with marriage registered in another country/region:** Marriage document *(copy)* **or** ☐ Common-law marriage document 1. Declaration: Main applicant and his/her common-law spouse have been living together as a married couple for more than two years. It requires two witnesses aged 18 or above to testify the authenticity and to have forensic examination of handwriting for verification *(original, issued by IPIM, valid for one month of the declaration).* 2. Document stating the marital status of the main applicant and his/her spouse in their original nation/region *(original, with at least six months of validity)*
☐ Declaration of continuous marriage *(Original, issued by IPIM. Both main applicant and his/her spouse will make statement on this document. Valid for one month of declaration)*
☐ Criminal record certificate 1. Criminal record certificate acquired in the original nation/region *(original, with at least six months of validity)* 2. Criminal record certificate *(original, issued by the Macao SAR Identification Department within three months)*
Children
☐ Family Dependents' Personal Information Form ("AF") (1)
☐ Travel Document *(Copy, with at least six months of validity)*

☐ Proof of parent/child relationship ● **For people born in Mainland China[(2)]:** 1. Birth certificate *(original, which specifies the name of child, parents, birth place and date of birth).* 2. Certified copy of Household registration card of the main applicant and his/her family dependent. 3. Certified copy birth certificate by hospital. ● **For people born in another country/region:** Birth certificate *(copy)*	**or**	☐ Adoption document ● **For people who adopt the child in Mainland China[(2)]:** 1. Adoption certificate *(original)* 2. Certified copy of adoption registration 3. Certificate of continuous adoptive relationship *(original, issued by county-level department)* ● **For people who adopt the child in another country/region:** Full set of documents relevant to the adoption in the country where the adoption is made *(copy)*
◆ For biological children of ex-spouse(s) or illegitimate children, divorce document(s) and child custody document issued by official department(s) are required *(copy) (e.g. court adjudication).*		
☐ For extension to children over 16: 1. Criminal record certificate acquired in the original nation/region *(original, with at least six months of validity)* 2. Criminal record certificate *(original, issued by the Macao SAR Identification Department within three months)*		
Application Ground		
☐ Application Ground Form ("QT") [(1)]		
☐ Employment contract *(copy, with at least six months of validity)*		
☐ CJob description *(original, issued and signed by the employer and should be consistent with other supporting documents)*		
☐ Employment certificate *(original, issued and signed by the employer within one month, specifying the effective date and expiry date of the contract, position, monthly basic salary and work location).*		
☐ Salary payment slip for the last three months *(copy, digital copy with company stamp is also acceptable)*		
☐ Salaries Tax – Income Certificate over the years in Macao *(original)*		
☐ Salaries Tax – Registration Form for Group 1 Taxpayers (M/2) *(copy)*		
Proof of relation to Macao and proof of address		
☐ Anything addressed to the main applicant *(copy, e.g. water, electricity and telecommunication bills, monthly bank statement)*		
☐ Proof of spouse's relation to Macao *(copy, e.g. Macao employment certificate) (if applicable)*		
☐ School attendance certificate of children issued by a Macao school *(if applicable)*		

Remarks:

(1) Information on the application form should be consistent with that on the supporting documents. In an applicant is unable to provide supporting documents, he/she must submit a

declaration to explain about it. Photos submitted should not be the same as the photos previously submitted.

(2) Certificates and documents acquired in Mainland China should be issued by notary office in Mainland China within six months.

(3) Original documents must be presented for verification when submitting copies of the above listed documents.

(4) Pursuant to Paragraph 2 under Article 9 of Administrative Regulation No 3/2005, regardless of application grounds, IPIM may reasonably request applicants to submit further documents which might facilitate the application assessment.