

Attendant: _____

Verifier: _____

Required documents for temporary residency application

Category: Renewal application (for management and technical personnel with special qualification)

Application no: _____/_____/____R

Personal Data	
Main applicant	
<input type="checkbox"/> Temporary Residency Application – Personal Information Form (“REQ”) ⁽¹⁾	
<input type="checkbox"/> Macao ID (<i>copy</i>)	
<input type="checkbox"/> Travel Document (<i>copy, with at least six months of validity, not required if the main applicant is a Macao Permanent ID holder</i>)	
<input type="checkbox"/> Criminal Record Certificate (<i>original, issued by the Macao SAR Identification Department; not required if the main applicant is a Macao Permanent ID holder</i>)	
Spouse or Common-law Spouse	
<input type="checkbox"/> Family Dependents’ Personal Information Form (“AF”) ⁽¹⁾	
<input type="checkbox"/> Macao ID (<i>copy</i>)	
<input type="checkbox"/> Travel Document (<i>Copy, with at least six months of validity</i>)	
<input type="checkbox"/> Marriage document <ul style="list-style-type: none"> ● For people with marriage registered in Mainland China ⁽²⁾: Marriage certificate (<i>original, which specifies the main applicant’s name and the spouse’s name, date of birth, date and location of marriage, and shows a recent photo of the couple</i>); for non-first marriage, divorce document is required. ● For people with marriage registered in another country/region: Marriage document (<i>copy</i>) 	<input type="checkbox"/> Common-law marriage document <ol style="list-style-type: none"> 1. Declaration: Main applicant and his/her common-law spouse have been living together as a married couple for more than two years. It requires two witnesses aged 18 or above to testify the authenticity and to have forensic examination of handwriting for verification (<i>original, issued by IPIM, valid for one month of the declaration</i>). 2. Document stating the marital status of the main applicant and his/her spouse in their original nation/region (<i>original, with at least six months of validity</i>).
<input type="checkbox"/> Declaration of continuous marriage <i>(Original, issued by IPIM. Both main applicant and his/her spouse will make statement on this document. Valid for one month of declaration)</i>	
<input type="checkbox"/> Criminal record certificate (<i>original, issued by the Macao SAR Identification Department within three months</i>)	
Children	
<input type="checkbox"/> Family Dependents’ Personal Information Form (“AF”) ⁽¹⁾	
<input type="checkbox"/> Macao ID (<i>copy</i>)	
<input type="checkbox"/> Travel Document (<i>Copy, with at least six months of validity</i>)	
<input type="checkbox"/> Proof of parent/child relationship (<i>not required if the following documents have been</i>	<input type="checkbox"/> Adoption document

submitted previously)

● **For people born in Mainland China⁽²⁾:** or ● **For people who adopt the child in Mainland China⁽²⁾:**

1. Birth certificate (*original, which specifies the name of child, parents, birth place and date of birth*).
2. Certified copy of Household registration card of the main applicant and his/her family dependents.
3. Certified copy of birth certificate by hospital.

1. Adoption certificate (*original*)
2. Certified copy of adoption registration
3. Certificate of continuous adoptive relationship (*original, issued by county-level department*)

● **For people born in another country/region:**

Birth certificate (*copy*)

● **For people who adopt the child in another country/region:**

Full set of documents relevant to the adoption in the country where the adoption is made (*copy*)

- ◆ For biological children of ex-spouse(s) or illegitimate children, divorce document(s) and child custody document issued by official department(s) are required (*copy*) (*e.g. court adjudication*).

For extension to children over 16:

1. Criminal record certificate acquired in the original nation/region (*original, with at least six months of validity, applicable to children over 16 during the temporary residency*)
2. Criminal record certificate (*original, issued by the Macao SAR Identification Department within three months*)

Application Ground

Application Ground Form (“QT”) ⁽¹⁾

Employment contract (*copy, with at least six months of validity*)

Job description (*original, issued and signed by the employer and should be consistent with other supporting documents*)

Employment certificate

(*original, issued and signed by the employer within one month, specifying the effective date and expiry date of the contract, position, monthly basic salary and work location*).

Salary payment slip for the last three months (*copy, digital copy with company stamp is also acceptable*)

Salaries Tax – Income Certificate over the years in Macao (*original*)

Salaries Tax – Registration Form for Group 1 Taxpayers (M/2) (*copy*)

Proof of relation to Macao and proof of address

Anything addressed to the main applicant (*copy, e.g. water, electricity and telecommunication bills, monthly bank statement*)

Proof of spouse’s relation to Macao (*copy, e.g. Macao employment certificate*) (*if applicable*)

School attendance certificate of children issued by a Macao school (*copy*) (*if applicable*)

Remarks:

- (1) Information on the application form should be consistent with that on the supporting documents. In an applicant is unable to provide supporting documents, he/she must submit a declaration to explain about it. Photos submitted should not be the same as the photos previously submitted.
- (2) Certificates and documents acquired in Mainland China should be issued by notary office in Mainland China within six months.
- (3) Original documents must be presented for verification when submitting copies of the above listed documents.
- (4) Pursuant to Paragraph 2 under Article 9 of Administrative Regulation No 3/2005, regardless of application grounds, IPIM may reasonably request applicants to submit further documents which might facilitate the application assessment.