

## **FAQ – Financial Incentive for Participation in Exhibitions and Fairs**

### **1. What kinds of MICE activities are eligible for the Financial Incentive for Participation in Exhibitions and Fairs (hereinafter referred to as the Financial Incentive)?**

All kinds of MICE activities in local or overseas regions are eligible for the Financial Incentive. Financial Incentive will only be granted for participation in events held for two days or above.

### **2. Who can apply for the Financial Incentive?**

Both “commercial enterprises” and non-profit-making organizations” registered in Macao can apply for the Financial incentive.

### **3. What are the requirements for Commercial enterprises to apply for financial incentives?**

Applicants applying for Financial Incentive must meet the following requirements:

- Registered with Macao Financial Services Bureau (DSF) and fulfilled tax obligations for at least two years;
- Individual Entrepreneur must be Macao resident to be eligible. For company Entrepreneur, at least 50% of the company shareholders are Macao residents is required.
- For enterprises do not fulfill the above requirements, but obtained proof of “Made in Macao” or Macau Brands”, may also be discretionarily considered eligible to apply for the financial incentives.

### **4. Can associations apply for the Financial Incentive?**

Yes. Applicants can be an enterprise or association. Associations applying for the Financial Incentive are not required to have been founded for two years but must be non-profit organisations registered in Macao and are entities contributive to Macao’s economic prosperity and the environment for Macao’s socio-economic development.

### **5. How can I enquire about the application for the Financial Incentive?**

- Address: 4/F, World Trade Center at Avenida da Amizade No. 918
- Opening hours:  
09:00 – 13:00 & 14:30 – 17:45 (Monday to Thursday)  
09:00 – 13:00 & 14:30 – 17:30 (Friday)
- Enquiry hotline: 2871 0300

**6. How can I obtain more information for Financial Incentive and the application form?**

Please visit <https://www.ipim.gov.mo> → Macao Exhibition and Conference → The Incentive Measures → “Regulations on Participation in IPIM’s Promotional Activities” Abstract and Application” to download relevant information.

**7. Where can I find the business establishment registration number and taxpayer number?**

Please refer to Start of Activity of Industrial Contribution form (M/1 Form), or Business Tax M/8 and Salaries Tax M3/M4 to find the above number.

**8. When is the submission deadline to submit the application and related documents for applying the Financial Incentive?**

- Application form must be submitted in person at IPIM’s office (4/F, World Trade Center at Avenida da Amizade No. 918) 45 days before the first day of the exhibition.
- Applicants must submit all the related documents 30 days before the first day of the exhibition. Any change of the information in application or cancelling application must be submitted in written form at least 30 days before the first day of the exhibition.

(For example: if the exhibition is held on 1 to 3 Jan 2020, the application deadline will be 45 days before 31 December 2019, viz. 16 November 2019.)

**9. If the application deadline is a holiday, will the application deadline be postponed to the next working day?**

If the application deadline is a holiday, the deadline will be postponed to the next working day.

**10. Where can I find the date of establishment of the company?**

The date of establishment is the date of receipt of the Macao Financial Services Bureau (DSF) on the Start of Activity of Industrial Contribution form (M/1 Form).

**11. Who is responsible for signing on the application form?**

- For Individual Entrepreneurs, the application form must be signed by the enterprisers himself.
- For company Entrepreneur, the application form must be signed by legal representatives according to the registered signature of the applying entity.

(Note: All signatures must be signed in accordance with the signature on the ID card)

**12. Can applications and outstanding supporting documents be submitted without company stamp?**

If the application form has been requested as required: (1) stamped and (2) signed by the legal representative in the upper left corner of each page of this application form, the application form can still be submitted without the company stamp; But company stamp is required when submitting and outstanding supporting documents.

**13. If the majority of shareholders of different companies are mostly the same, can these companies apply for Financial Incentive for the same exhibition?**

If the limited company has at least 50% or more of its shareholders identical to another company, only one entity is eligible to apply for Financial Incentive at the same exhibition.

**14. Can a non-profit-making organization registered in Macau apply for financial incentive in participating in outbound trade fairs?**

Non-profit-making organizations registered in Macau may only apply for Financial Incentive in participating in inbound exhibitions/ trade fairs and outbound exhibitions only.

**15. If an enterprise exhibits at an exhibition booth that is bigger or smaller than a 9m<sup>2</sup> or a standard booth, can this enterprise apply for the Financial Incentive?**

Yes. IPIM will calculate the amount of financial incentive according to the proportion of booth area, and every applicant is entitled to the financial Incentives for one standard 9m<sup>2</sup> booth.

**16. How to fill in the application amount on the application form?**

Applicants should fill in the amount according to the service contracts, quotations, invoices or receipts issued by appointed service providers.

**17. How to obtain the certifications required for exhibition financial incentives application?**

When applying for financial incentives for exhibition, applicants must submit the declaration on nature of event issued by the event organiser and certification of nature of event issued by local exhibition-related official department.