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澳門貿易投資促進局
INSTITUTO DE PROMOÇÃO DO COMÉRCIO E DO INVESTIMENTO DE MACAU

Application no. / /

(to be filled in by IPIM's staff)

Contact no.:

Declaration to Collect Temporary Residency Renewal Approval Letter at the Government Services Centre in Areia Preta/ Government Services Centre in Islands

1. I hereby agree to collect IPIM's official letter(s) at the Government Services Centre in Areia Preta / Government Services Centre in the Islands and consent to the Centre returning the proof of receipt document to IPIM.
2. I shall bring the original copy and a photocopy of my Identity Card to collect the "Temporary Residency Renewal Approval Letter" on the ground floor at the Government Services Centre in Areia Preta / Government Services Centre in the Islands.
3. In the case I authorise someone to collect the letter(s) on my behalf, the authorised person must present the following documents:
 - ◆ In the event the authorised person has a notarised authorisation document: the original copy of the authorisation document, the original Identity Cards of the authorised person and authoriser and photocopies.
 - ◆ In the event the authorised person does not have a notarised authorisation document: the original copy of the "Authorisation for Collection of Temporary Residency Renewal Approval Letter", the original Identity Cards of the authorised person and authoriser and the photocopies.
4. I shall collect the letter within 30 days of the receipt of SME notification sent out by IPIM. In the event the Macao mobile phone number I provided is wrong and results in the failure to receive the relevant SME notification, or I am not able to collect the letter within the abovementioned period, I consent to IPIM sending the letter to the postal address I have provided.

Declarant⁽³⁾: _____

Date: _____ (dd)/ _____ (mm)/ _____ (yyyy)