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澳門貿易投資促進局  
INSTITUTO DE PROMOÇÃO DO COMÉRCIO E DO INVESTIMENTO DE MACAU

Application no.     /     /

(to be filled in by IPIM's staff)

Contact no.:

### Declaration of Receipt of Letter

I, \_\_\_\_\_, holder of \_\_\_\_\_(identification document) no. \_\_\_\_\_, as \_\_\_\_\_(applicant / person authorised by applicant), visited the Macao Trade and Investment Promotion Institute (IPIM) in person on \_\_\_\_ (dd)/ \_\_\_\_ (mm)/ \_\_\_\_ (yyyy), to collect the original / copy of official letter no. \_\_\_\_\_(to be filled in by IPIM personnel).

#### Reason for collecting the above letter in person:

I received notification from IPIM to collect the letter because the letter sent to the applicant's postal address was returned to the sender(IPIM).

Other: \_\_\_\_\_

\_\_\_\_\_

Signature of applicant/authorised person: \_\_\_\_\_

Date: \_\_\_\_ (dd)/ \_\_\_\_ (mm)/ \_\_\_\_ (yyyy)

#### Remarks:

1. Signatory must present original ID and submit an ID copy.
2. Authorised person must present original valid authorisation letter and submit a copy.
3. Applicant / authorised person must sign copy of the letter.
4. Applicant must submit proof of address.