**項目名稱 Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **投資者資料**  **Investor Information** |
| **投資者名稱 Name of Investor** |  |
| **國家或城市 City / Country** |  |
| **聯絡資料 Contact Information** |
| **姓名Name** |  | **職稱Title** |  |
| **電話Tel** |  | **傳真Fax** |  |
| **電子郵件E-mail** |  | **企業網站Website** |  |
| **地址Address** |  |
| **投資者簡介 Description of the Investor**  |
| **投資者背景Investor Background：** **相關行業經驗 Industry Experience：****在澳投資之原因 Reasons to Invest in Macao：**  |

地址：澳門宋玉生廣場263號中土大廈19-20樓

Address: Alameda Dr. Carlos d’Assumpção No. 263, Edif. China Civil Plaza, 19-20 andar, Macau

電話Tel： (853) 2872 8328 / 傳真 Fax：(853) 2872 7506

電子郵件E-Mail：onestopservice@ipim.gov.mo

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| **投資計劃總體介紹 Project Information**  |
| **業務範圍 Scope of Business**  |
|  **廣告 Advertising**  **文化創意 Creative Industries**  **電子業 Electronics**  **金融 Finance**  **醫藥 Medicine**  **批發及零售 Wholesales and Retails** |  **商業服務 Business Services** **電子商貿 E-Commerce**  **會展Exhibition**  **餐飲 Food and Beverage****工業生産[http://www.investhk.gov.hk/business-opportunities/industrial-testing.html](http://www.investhk.gov.hk/business-opportunities/industrial-testing.html%22%20%5Co%20%22Industrial) Manufacturing**  **其他 Others 請註明**  |  **建築工程Construction**  **教育培訓 Education and Training**  **進出口 Export and Import** **資訊科技 Information Technology**  **運輸及物流 Transport and Logistics****Please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **計劃整體介紹 General Information on your Investment Project**  |
| **項目內容 Investment Plan：** **產品或服務Products or Services：(歡迎附上圖片或目錄 You are welcome to attach photos or catalogues)****目標客戶Target Customers：**  |
| **項目選址Location of the Business**  |  |
| **計劃開業日期 Estimated Date of Opening** | Year**\_\_\_\_\_\_\_**年 | Month**\_\_\_\_\_\_\_**月 |
| **項目是否涉及裝修工程? Needs Renovation?** |  是 Yes 否 No |
| **項目是否涉及牌照申請? Needs Licensing?** |  是 Yes 否 No |

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| **投資金額**  **Investment Amount** |
| **資金來源地Origin of Investment** |  |
|  | **預計投資金額 (MOP)Estimated Investment Amount** |
| **辦公室 Office** | **£** 購買Purchase**£** 租賃Rent | 面積：**\_\_\_\_\_\_\_** (m2) |  |
| **商舖 Shop** | 面積：**\_\_\_\_\_\_\_** (m2) |
| **廠房 Factory** | 面積：**\_\_\_\_\_\_\_** (m2) |
| **裝修費用 Renovation and Decoration Cost** |  |
| **設備費用 Equipment Cost** |  |
| **營運資金Operating Cost**  |  |
| **員工薪酬支出Salary Cost** |  |
| **存貨費用 Inventory Cost** |  |
| **其他費用 Other Expenses** | 請說明(Please Specify): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
| **總投資金額Total Investment Amount** |  |
| **預計收益 Expected Revenue** | **首年 First Year** | **第二年 Second Year** | **第三年 Third Year** |
| **營業收益 Revenue (MOP)** |  |  |  |
| **人力資源** **Personnel** |
| **預計所需人員Number of Estimated Staff** | **本地Local** | **非本地Non Local** |
| **管理人員Manager** |  |  |
| **行政人員Administrative Staff** |  |  |
| **前線員工Front Line Staff** |  |  |
| **其他員工Others** |  |  |
| **員工總數Total** |  |  |

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| **本局服務 IPIM’s Services** |
| **要求澳門貿易投資促進局協助之服務 Requests IPIM for Assistance** |
|  在澳成立公司 Company Registration  協助領取投資計劃內所需之牌照或許可 Assistance on Application for Licenses 協助有關輸入外地僱員之申請 Assistance on Application for Importation of Labour 協助有關稅務及財務鼓勵之申請 Assistance on Application for Tax and Financial Incentives 就法規及政策諮詢相關計劃之可行性及建議 Fesibility Study on Project Implementation 申請使用臨時辦公室 Application for Temporary Office  申請電子商務推廣鼓勵措施 Application for E Commerce Promotion Incentives  申請成為“登記用戶”使用本局設施Application for “Registered User” to Use IPIM’s Facilities 使用內地商貿諮詢服務 China Business Advisory Services 其他 Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **有意參與本局組織的會議展覽活動 Interested in Participiating Exhibitions Organised by IPIM**  |
|  澳門國際貿易投資展覽會 Macao International Trade & Investment Fair  澳門國際環保合作發展論壇及展覽 Macao International Environmental Co-operation Forum & Exhibition  澳門國際品牌商品連鎖加盟展 Macao Franchise Expo 粵澳名優商品展 Guangdong & Macao Branded Products Fair 於上述展會上參與簽約儀式 Participating Signing Ceremony during the above events |
| **有意參與本局組織之境外考察活動 Interested in Joining Overseas Business Delegation Organised by IPIM** |
|  中國內地 Mainland China 葡語國家 Portuguese Speaking Countries  其他國家 Other Countries 請註明(Please Specify): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **商業配對意向 Business Matching Intention** |
|  有意尋找產品供應商 Looking for Products Suppliers 請註明(Please Specify): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** 有意尋找服務供應商 Looking for Services Providers 請註明(Please Specify): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 請掃瞄微信二維碼，關注貿促局官方帳號Scan the WeChat QR codes and subscribe to our official WeChat accounts  |  |  |  |
| 澳門貿易投資促進局IPIM | 中國-葡語國家經貿合作及人才信息網 Economic & Trade Co-operation and Human Resources Portal between China and Portuguese-speaking Countries | 商匯館Macao Ideas |

**1）除本表格外，本局亦接受　閣下提交一份詳細的投資計劃。Aside from this form, IPIM also welcomes you to submit an in-depth investment plan.**

**2）所提供資料絕對保密。All information provided is confidential.**

**3）簽署人聲明：本人/本公司授權澳門貿易投資促進局，在處理投資者"一站式"服務表格內涉及其他政府部門的行政程序時，同意本局將相關資料轉送有關政府部門跟進處理。 Declaration: I/The Company empowers IPIM to transfer the related documents to other government departments when IPIM provides the “One Stop Service” that involves administrative procedures of other government departments.**

**簽署 Signature： 日期 Date：**