**在澳之初步投資計劃**

Initial Investment Plan in Macao

編號/ Ref. \_\_\_\_\_\_

**1. 投資者資料 Investor Information**

|  |  |
| --- | --- |
| **1.1投資者****Name of Investor:** |  |
| **1.2國家或城市City/Country:** |  |

**聯絡人Contact Person**

|  |  |  |  |
| --- | --- | --- | --- |
| 姓名Name: |  | 職位Title: |  |
| 電話Tel: |  | 傳真Fax: |  |
| 電子郵件E-mail:  |  |  |  |
| 地址Address:  |  |

|  |
| --- |
|  **投資者 / 公司背景簡介 (建議參考網頁 http://**  **)****Description of company/investor background (Pls. Refer to web-site http://**  **)** |
|         |

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**2.在澳投資計劃資料 Macao Project Information**

|  |  |
| --- | --- |
| **2.1擬在澳成立之公司名稱:****Name of proposed company:** |  |
| **已註冊Registered:** |  是/Yes |  否/No  |
| **註冊資本Registered Capital** (澳門幣MOP) |  | (預期Expected) |

|  |  |
| --- | --- |
| **2.2註冊地址Registered address:** |  |
| **2.3營業場所Commercial Location:** |  |

|  |
| --- |
| **2.4 擬開設之業務Scope of Business:**  |
|  |
| **2.5 預計投資金額Estimation of investment amount** □　澳門幣**MOP　/**□　美元 **USD：**如部份欄目不適用，請填寫“－” Pls. fill in necessary details | 預計第一年投資金額Estimated investment amount for 1 st year | 預計第二年增加投資金額Estimated additional investment amount for 2nd year |
| 1. □ 工業廠房購置/興建費用Factory purchase and Construction costs□ 辦公室面積office Area \_\_\_\_\_\_\_\_\_ (m2 ) □ 租賃 Rent \* □ 購置purchase price □ 商舖面積 shop Area \_\_\_\_\_\_\_\_\_\_\_ (m2 ) □ 租賃Rent \* □ 購置purchase price □ 工業廠房面積factory Area \_\_\_\_\_\_ (m2 ) □ 租賃Rent \* □ 購置purchase price  |  |  |
| 2. □裝修費用 Renovation and Decoration costs |  |  |
| 3. □設備費用 Equipment costs |  |  |
| 4. □ 營運資金(包括預計員工年薪支出)Operating capital ( Include Anticipated annual payroll costs) |  |  |
| 5. □ 其他費用(請說明) Other expenses (pls specify): |  |  |
| **預計投資總額合計 Total anticipated investment amount：** |  |  |
| \*以年租金計算 Calcutate in annual rental costs。 |

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| **2.6 資金來源 Source of Funding:**   |
|  自有資本 Equity Capital (%) | **%** 資金來源地 Origin of Investment:  |
|  融資Financing:  |  |  |
|  銀行貸款Bank Loans:  | **%** | 本地銀行 Local Banks |  |  外地銀行 Overseas Banks |  |
|  其他 (連繫公司/信貸機構/….) Others (Associate Co./Credit Ins./….):  | **%** |

|  |
| --- |
| **2. 7計劃總體介紹General Information on your investment project：(可以附件方式提交 Additional pages may be attached if required)** |
|          |

|  |  |
| --- | --- |
| **2.8 主要市場Main Market:** |  |
|  **外銷比例 Export:** **% 內銷比例 Local Sales:** **%** |

|  |
| --- |
| **2.9 預計收益 Expected Revenue** |
|  | **首年 First Year** | **次年 / 往後 Subsequent years)** |
| 營業收益 Revenue (MOP/USD)  |  |  |

本局將按個別計劃內容索取較詳細資料 Additional information may be requested

編號/ Ref. \_\_\_\_\_\_

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| **2.10請簡述相關活動之生產程序及業務流程 (建議附上相關之流程圖)****Briefly describe the production or operation procedures (attachment of relevant flowchart is also recommended)** |
|                |

|  |  |  |
| --- | --- | --- |
| **2.11 預計所需人員** **No. of estimated staff** | **首年 First Year** | **次年 / 往後 After 1st year)** |
| 本地Local | 非本地Non Local | 本地Local | 非本地Non Local |
| 管理人員Manager |  |  |  |  |
| 行政人員Adm. Staff |  |  |  |  |
| 生產/營運員工Production/Operation  |  |  |  |  |
| 其他員工Others |  |  |  |  |
| 員工總數Total |  |  |  |  |

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**3. 要求澳門貿易投資促進局協助 Request from IPIM for Assistance**

* 1. 在澳成立公司

 Company registration

* 1. 領取投資計劃內所需之牌照或許可

 Application for licenses associated with investment project

* 1. 人員招聘

 Recruitment

 3.4 辦理有關輸入技術人員之申請

 Application for importing overseas professional/skilled labour

 3.5 申請相關稅務及財務鼓勵

 Application for tax and financial incentives

 3.6 就法規及政策之配合，咨詢相關計劃之可行性及建議

 Feasibility study to confirm if project implementation complies with regulations and policies

 3.7 尋找合作伙伴

 Looking for partnership

 3.8 申請免費使用澳門商務促進中心辦公室

 Application to use using free MBSC office space

 3.9 申請成為澳門商務促進中心“登記用戶”

 Application to become “Registered User” of MBSC

 3.10 其他 Others

註：1) 資料提供不一定根據以上的規格。但所提交的資料應盡量包括上述的考慮因素，並歡迎其他一切支持計劃落實的文件或補充資料。

2) 所提供資料絕對保密。

3) **申請人之聲明** ： 本人/本公司 授權澳門貿易投資促進局，為處理申請在澳投資一站式服務之目的而遞交的投資計劃及有關附件或任何文件資料，在處理有關申請涉及其他政府部門的行政程序時，同意澳門貿易投資促進局將本人/本公司之投資計劃及相關資料轉送有關的政府部門或機構跟進處理。

**簽署 (Signature)：**  **日期 (Date)：**

|  |
| --- |
| **For Internal use only :**  |
| **IPIM Staff：** |  | **Received Date：** |  |

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