



商務旅遊展 - 申請參展表格

Registration Form for MICE Trade Shows

申請單位資料 Information of Applicant			
申請單位名稱 Name of Organization			
地址 Address			
聯絡人 Contact Person		職位 Title	
電話 Tel.		傳真 Fax	
電郵 E-mail		網址 Website	
業務範圍 Scope of Service			
註冊企業單位 Registered Company <input type="checkbox"/>		非牟利團體 Non-Profit Organization <input type="checkbox"/>	
展會 Trade Show			
展會名稱 Name of Exhibition			
日期 Date		地點 Venue	
申請附件 Required Documents for Application			
商業登記證明副本(三個月內有效) ¹ Copy of the Certificate of Business Registration (issued within previous 3 months) ¹		團體法人代表之澳門身份證明文件副本 ² Copy of the Macao ID of the entity's legal representative(s) ²	
團體設立之澳門政府公報副本 ² Copy of the <u>entity</u> set up and the announcement of the entity in the Macao Government Gazette ²		財政局發出之無欠稅證明副本 Copy of a declaration of no tax arrears issued by Macao Financial Services Bureau	
身份證明局發出之團體登記證明書副本，內容需包括領導架構之組成 ² Copy of the registration certificate issued by the Macao Identification Bureau ²		營業稅 - 徵稅憑單 M/8 副本 Copy of the Contribuição Industrial – Conhecimento de Cobrança (M/8 Form)	
財政局發出之開業登記 M/1 副本或開業聲明書副本 Copy of the Declaration of Start/Alteration of Activity of Industrial Contribution (M/1 Form) issued by Macao Financial Services Bureau (DSF) or copy of Declaration of Start issued by the Financial Services Bureau (DSF). (Copy of the first M/1 Form and those in respect of subsequent alternations are required)		機票乘坐人員為申請單位法定負責人/其僱員之證明 For entities receiving financial incentives for air tickets, a copy of the air ticket/boarding pass identical to the details in the application should be submitted.	
企業股東的澳門身份證明副本 Copy of the Macao ID of the enterprise's shareholder(s)			
¹ 個人企業主除外 ² 社團僅需遞交之文件 ³ 本局有權根據實際情況豁免或要求遞交任何其他合理地或有助審批有關申請之文件 ¹ Except sole proprietorship enterprise. ² Documents to be submitted by non-profit entities. ³ The above documents must be submitted to IPIM. IPIM reserves the right to waive/request other relevant documents in the review of the application.			
參展守則 Participation Rules			
1) 有關參展費用及獎勵機制之細則及詳情，請參閱附件或向本局查詢。 For further details or enquiries on registration fee and incentive system, kindly please refer to the attachment or contact our office. 2) 參展單位須於活動完結後 30 天內，向本局提交有關問卷及活動報告，以便本局評估有關活動之成效。 Each participating entity is required to submit the tradeshow enquiry form and trade report to IPIM within 30 days after completion of the trade show as to assist with evaluation of the event. 3) 如有關業界一年內經報名後無故缺席三次或三次未能準時提交活動報告，本局將保留其參展資格之權利。 In the event of unreasonable “NO SHOW” of 3 times or fails to submit the activity report of 3 times within a year, IPIM reserves to right to consider acceptance of the application from that specific entity in other promotional activity.			
日期: _____ Date		簽名及公司蓋章: _____ Signature & Co. Chop	