

Registration Process for Macau Enterprises:

Company's Name Pre-approval

Dept: Hengqin Administration For Industry and Commerce

Add.: Hengqin New Area Administrative Service Lobby

Tel: 86 756 8841721

Time limit: 1-2 working days

Note: If “廣東省” (GUANGDONGSHENG, i.e. Guangdong Province) is in your proposed company name, please apply at the Guangdong Province Administration for Industry and Commerce in Guangzhou.

Documents Required: 1. Application of Name Pre-approval for foreign-invested enterprises.

2.A photocopy of investor identity documents :Exit-Entry Permit (EEP)for Travelling to and from Hong Kong and Macau, Mainland Travel Permit for Hong Kong and Macao Resident, i.e. Home Return Permit) with corporate

Certificate of Approval for Establishment of Enterprises with Macau Investment

Dept: Industrial Development Bureau , Hengqin New Area

Add.: Industrial Development Bureau Counter, Hengqin New Area Administrative Service Lobby

Tel: 86 756 8935978

Time Limit: 10 working days with complete information

Documents required for Wholly foreign-owned enterprises (WFOE)

1.Application form (2 copies, 8 more for company record and submission to relevant dept.)

2. Article of association (2 copies, 8 more for company record and submission to relevant dept.)

3. Joint-investment contract required for enterprises with over two foreign investors

4. List of board of directors or Executive Director(s) (2 copies, 8 more for company record and submission to relevant dept),Letter of Appointment for board members and photocopies of identity documents (1 copy each, 2 more for. company record and submission to relevant dept)

5. Letter of Appointment for supervisor(s) and photocopies of identity documents (1 copy each, 2 more for company record and submission to relevant dept).

6. Feasibility reports (2 copies). Note: Templates could be obtained from the Industrial Development Bureau Counter at the Service Lobby.

7. Photocopies of the Notification of Company's Name Pre-approval

8.Proof of subject qualification (Business Registration Certificate)or proof of identification(identification card or Home Return Permit) with a photocopy of notary certificate(s) by local notaries (originals needed)for Hong Kong and Macau investors; notarized documents should contain roster of company legal person and shareholders, and documents of equity structure. Hong Kong and Macau natural person investor(s) in China need only submission of ID card and valid entry visa(originals for inspection and photocopies with specification of consistency).No further notification or certification required.

9. Credibility letter for foreign investors (original)

10.Purchase or lease contract for company's factory or office space, and property ownership certificate (photocopies);

11. With Overseas RMB investment:

A. Source of RMB Funds Statement (eg. capital contribution by shareholder)

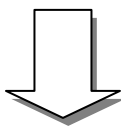
B. Purpose of Fund statements (eg. as registered capital)

12. The Power of Attorney for Serving legal documents (Original)

13. Environmental impact assessment required for Manufacturing, catering or large-scale service projects.

14. Other documents required as stipulated in laws and regulations of P.R.China.

Note: Chinese version required for all items above except item No.8 and No.9 (only Chinese translation required).



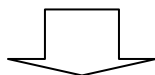
Business License Application

Dept: Hengqin Administration for Industry and Commerce Add.: Hengqin New Area Administrative Service Lobby Tel: 86 756 8841721 Time Limit:: 2 working days

Documents required:

1. Company's Name Pre-approval Notification (Original)
2. Application of Foreign-invested Enterprises Establishment
3. Article of association
4. Letter of Appointment (Board of Directors)
5. Letter of Appointment (Manager)
6. Letter of Appointment (Supervisor)
7. Corporate Secretary Record
8. Letter of appointment for Corporate secretary
9. Validation of registered address and business address (Original)
10. Certificate of Approval for Establishment of Enterprises with Foreign Investment in P.R.China (Duplicate 1)
11. Reply of Establishment of Enterprises with Foreign Investment
12. Power of Attorney for Serving legal documents
13. Letter of Attorney from legal representative for the obtainment of business license
14. Notarized documents(originals)

Note: Photocopied record of identity documents of company shareholder(s),legal representative(s),supervisor(s), manager(s) and secretary(ies) should be submitted.



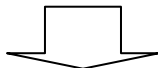
Company seal engraving

Dept: Public Security Sub-bureau of Hengqin Tel: 86 756 8939108

Process: Visit Hengqin Police Station for seal engraving with approval from the Public Security Sub-bureau of Hengqin.

Time limit: 6 working hrs

- Documents required:
1. Seal Engraving Record from Zhuhai Municipal Public Security Bureau
 2. Business license (original and photocopy)
 3. Identity documents of legal representative (original and photocopy)
 4. Authorization letter with signature and fingerprint of the legal representative is needed for process agent(s)
 5. Identity documents of process agent(s) (original and photocopy)



Organization Code Certificate (OCC) Application

Dept: Zhuhai Municipality Administration of Quality and Technology Supervision

Add: Hengqin New Area Administrative Service Lobby

Tel: 86 756 8841948 Time limit: 1 working day

- Documents required:
1. Basic Information Registration Form for OCC Application
 2. Original and one photocopy (with company seal stamp) of Business License
 3. Valid t (EEP) to HK / Macau of legal person(s) (photocopy)
 4. Authorization letter (with company seal stamp)
 5. Identification papers of process agent(s) (original and photocopy)
 6. Application Form for Organizations Digital Certificate (ODC)
 7. Certificate of Approval for Establishment of Enterprises with Foreign Investment Duplicate (original and photocopy)
 8. Notification of OCC Ad lib Number

Tax Registration at National and Local Taxation Bureaus

Dept: National Taxation Bureau Service Counter

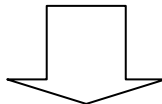
Add: Hengqin New Area Administrative Service Lobby Tel: 86 756 8841750

Time limit: 1/2 working day

Documents required:

- 1 Tax Registration Form for National Taxation Bureau of Hengqin New Area, Zhuhai City, Guangdong Province and Local Taxation Bureau of Hengqin New Area, Zhuhai
2. Business License Duplicate (original and photocopy)
3. Identity documents of legal representative(s) (original and photocopy)
4. OCC duplicate (original and photocopy)
5. Identity documents of process agent(s) (original and photocopy)
6. Validation of registered address and business address(Original and photocopy)
7. Article of Association (Original and photocopy)
8. Resolution of shareholders (Original and photocopy)
9. Certificate of Approval for Establishment of Enterprises with Foreign Investment in P.R.China
10. Other documents required by taxation authorities.

Note: Photocopies should come in two and bear company seal stamp; Article of Association should bear paging seal stamp.



Application of Foreign Exchange Registration Certificate and Financial Registration Certificate

Dept: Zhuhai Investment Promotion Bureau Add.: Zhuhai Administrative Service Hall

Tel: 86 756 3328521 Time limit: 5 working days

Documents required:

Application of Foreign Exchange Registration IC Card

Application for establishment of enterprises with foreign investment in Zhuhai

Approval and certificate of approval for establishment of enterprises with foreign investment (Original and 1 photocopy)

Contract(Joint adventure), articles of association and application(sole proprietorship) (Originals)

Photocopy of OCC and business license for domestic institutional investor(s) (one copy each)

One Photocopy of identity documents for domestic individual investor(s)

One Photocopy of Business Registration Certificate for foreign institutional investor(s)

One Photocopy of identity documents for foreign individual investor(s)

One Photocopy of business license duplicate

One Photocopy of OCC

Foreign Exchange Appendix form (for enterprises with two or more foreign investors)

Financial Registration Certificate Application

Application for establishment of enterprises with foreign investment in Zhuhai

Approval and certificate of approval for establishment of enterprises with foreign investment (in P.R. China) (Original and 1 photocopy)

Article of association (Original)

One Photocopy of business license duplicate

One Photocopy of OCC

Documents for record in Zhuhai Investment Promotion Bureau

Application for establishment of enterprises with foreign investment in Zhuhai

Letter of authorization by legal representative(s) (Original)

Photocopy of identity documents for legal representative(s), financial personnel, tax officer(s) and process agent(s) (one copy each). Photocopy of identity documents,

Exit-Entry Permit (EEP) to HK / Macau or passport for non-Chinese personnel. Business License Duplicate also required for spot check.