



Guidelines for Application for Temporary Residency - Family Members of Management Personnel and/or Technical Personnel

When applying on behalf of family members, the main applicant is only required to provide his/her Macao Special Administrative Region Non-permanent Identity Card (Original and Copy) and section(s) of his/her passport showing personal information, remarks and the signature of the holder (Original and Copy).

1. Identification Documents of Family Members

(1) Travel Documents

※**Chinese Nationals:**

Two copies of both of the passport and the Certificate of Entitlement to the Right of Abode are required. One copy of the whole passport and one copy of pages showing personal information, remarks and signature of the holder.

※**Hong Kong Residents:**

- a. Hong Kong Permanent Identity Card (Two copies of both sides);
- b. Two copies of both the Hong Kong Non-permanent Identity Card and the Document of Identity for Visa Purpose are required. One copy of the whole document, and one copy of pages showing personal information, remarks and signature of the holder.
- c. “Hong Kong Re-entry Permit” holders should submit two copies of the Hong Kong Re-entry Permit, One copy of the whole document and one copy of pages showing personal information, remarks and signature of the holder.

※**Foreign Nationals:**

Two copies of the passport are required. One copy of the whole document, and one copy of pages showing personal information, remarks and signature of the holder.

- (2) Birth Certificate: Required only for children under the age of 18 (Original and Copy)
- (3) Marital Status Certificate: A declaration provided by IPIM must be produced when family members are included in the application of a married applicant. (Original and Copy)
- (4) Criminal Conviction Certificate : Applicants who are 16 years old or above on the day of application should submit the original certificate of no criminal conviction or the equivalent, issued within the last 6 months. Should there be an expiry date stated on the relevant documents, the stated term will prevail. In addition to the above-mentioned requirements, applicants who have worked or are currently working in Macao should also submit a criminal conviction certificate issued by the Macao Identification Bureau.
- (5) TI/TNR (Blue Card): If the applicant has been employed in Macao, the original and a copy of the Blue Card should be submitted.
- (6) Each applicant should submit one recent 1.5 inch black and white or colour photo with a white background, and attach it to the indicated place on the application form.

2. Documents Needed for Application for Family Members

- (1) A valid certificate of employee agreement should be submitted (Original and Copy);
- (2) “Employment Documentation” recently issued by the Employer, clearly indicating the validity period of the employment contract and salary must be submitted (Original);
- (3) Occupational tax certificates for each year employed in Macao must be submitted (Original);
- (4) If the applicant has changed his/her occupation or investment type, he/she should provide a complete set of documents to our department for re-approval (original and copy).

Remarks : (1) Prior to submitting the application, the applicant should arrange the above-mentioned identification and qualification documents (including those of the applicant and their family members) in the required sequence. Except where otherwise stated, the original or the notarised copy must be produced, plus a copy upon submission of the application for verification purposes (the relevant materials will be returned after verification). Since conditions affecting applications may differ, our department may require the applicant to submit other documents, depending upon their situation. (2) Appointments may be made or application documents submitted either in person by the main applicant or by an authorised person with a notarised power of attorney. Upon the submission of the application, the original or a notarised copy of a valid travel document, passport and documents of residency (if applicable) should be produced. However, the signatures of the applicant on the application form and other forms submitted by the authorised representative should be consistent with the signature of the travel document or passport. If the forms are signed by the authorised representative, the applicant should state in the power of attorney that the authorised representative is entitled to do so.

Please contact the Residency Application and Legal Affairs Division, Macao Trade and Investment Promotion Institute with any enquiries:

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